**Title: Application for acceptance of ExVeritas as IECEx 04 Scheme ExCB**

**Circulated to: Members of the IECEx Management Committee, ExMC for Voting**

**Introduction**

This document provides a report to ExMC Members concerning the application from ExVeritas Limited (EXV) of UK to be accepted by the ExMC as an IECEx Conformity Mark License issuing ExCB.

This report was previously circulated (as ExMarkCo/60/CD) to ExMarkCo members for comment and as there were no objections by the closing date for comments it is now provided for ExMC Member consideration.

ExMC Members are therefore requested to consider this report and register their vote by no later than the closing date **Monday 2nd December 2024.**

**IECEx Secretary**

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| **Address:**  Level 17, Angel Place  123 Pitt Street  Sydney NSW 2000, Australia | **Contact Details:**  e-mail:info@iecex.com  <http://www.iecex.com> |

**Background**

The IECEx Secretariat had received an application from ExVeritas Limited to become an IECEx Conformity Mark License issuing ExCB. This application was received by the IECEx Secretariat in accordance with IECEx 04 and OD 422.

In accordance with IECEx OD 422 Clauses 1.6 and 2.4, the IECEx Secretariat conducted a detailed review of the documentation supplied by the applicant. This documentation along with updated documents arising from the Secretariat’s initial review stage were circulated to the IECEx Conformity Mark Committee, ExMarkCo for consideration by correspondence. The consideration of the ExVeritas Limited application was successfully completed by ExMarkCo with ExMarkCo now recommending the acceptance by ExMC of ExVeritas Limited as an IECEx Conformity Mark License issuing ExCB.

In proposing ExMC acceptance, ExMarkCo includes this report as a summary of the main items successfully reviewed by ExMarkCo, concerning the ExVeritas Limited application.

#### Observations and Findings

A full review of the ExVeritas Limiteddocumentation (refer following list) according to the IECEx Requirements of Clauses 1.1 and 2.4 of OD 422 was carried out as follows:

| **Item 1.1 (of OD 422) ExCB Requirements**  *An ExCB seeking to make application for a license from IEC to issue IECEx Conformity Mark Licenses shall:* | **Result** |
| --- | --- |
| 1. Have been accepted as an IECEx Certification Body (ExCB) in accordance with the IECEx Rules of Procedures IECEx 02 and supporting Operational Documents and Procedures | ExVeritas Limited is a current ExCB and operating continuously since first acceptance in 2015. |
| 1. Have current acceptance as an ExCB | Yes |
| 1. Agree to abide by the IECEx Conformity Mark Regulations and Operational Procedures and decisions of the IECEx Management Committee | ExVeritas Limited have formally agreed to abide by all Rules, Operational Procedures and decisions of the IECEx ExMC |
| 1. Nominate a senior officer who shall act on behalf of the ExCB in matters relating to the IEC License | A Senior officer has been nominated |
| e) Sign a License agreement | ExVeritas Limited have formally agreed to sign a License Agreement following ExMC acceptance. |

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| **Item 2.4 (of OD422) Procedure for an ExCB issuing IECEx Conformity Mark Licenses**  *The procedures used by an ExCB to issue IECEx Conformity Mark Licenses shall include the requirements outlined in Figure 2 with details specified in Table 2.* | **Result** |
|  | ExVeritas has provided copies of their procedure to issue an IECEx Conformity Mark. This procedure was reviewed and found to comply with IECEx requirements including all steps and stages detailed in Table 2 of OD 422. This includes incorporation of the IECEx Standard Terms and Conditions, OD 423 into the ExVeritas Limited requirements that will be placed on holders of an IECEx Conformity Mark License and is in accordance with IECEx Guide 01B provisions and restrictions. |

ExVeritas Limited since being accepted as an ExCB in the IECEx 02 Scheme in 2015 has issued a total of six hundred and sixty three (663) IECEx Certificates and associated reports.

Documents provided by ExVeritas Limited for review included the following:

1. IECEx Mark License Agreement application letter
2. Template for an IECEx Mark License Agreement between ExVeritas Limited and applicants to ExVeritas Limited
3. Copies of ExVeritas Limited’s procedures for

(a) the IECEx Mark Application and Monitoring (draft only at this point in time) according to IECEx OD 422, and

(b) Use of the IECEx Mark according to IECEx OD 423 and IECEx Guide 01B

#### Recommendation

The IECEx Secretariat recommends that this application be accepted following a positive review and endorsement by ExMarkCo Committee Members by correspondence.

**Action required of the ExMC**

The ExMC are asked to approve the ExMarkCo recommendation of Acceptance of ExVeritas Limited to issue IECEx Conformity Mark Licenses.