



ExMC/43E/Q  
September 2017

**INTERNATIONAL ELECTROTECHNICAL COMMISSION SCHEME  
FOR CERTIFICATION TO STANDARDS RELATING TO EQUIPMENT FOR  
USE IN EXPLOSIVE ATMOSPHERES (IECEx SCHEME)**

**CIRCULATED TO: Members of ExMC, ExTAG, IECEx Assessors and ExMC Working Group 4**

**Title: IECEx Assessor Application/Reconfirmation or Additional Details Questionnaire**

### **Introduction**

This document contains the details required for assessor application or re-confirmation of appointment.

The document is issued for your information.

Should any of the information contained in this document require amendment please notify the IECEx Secretariat

For new assessor applications please attach a copy of an updated CV with this completed questionnaire and forward to the IECEx Secretariat.

Please forward applications and CV in machine readable format.

**Address:**  
**IECEx Secretariat**  
**Level 33, Australia Square**  
**264 George Street**  
**Sydney NSW 2000**  
**Australia**

**Tel: +61 2 4628 4690**  
**Fax: +61 2 4627 5285**  
**Email: [info@iecex.com](mailto:info@iecex.com)**

## IECEX Assessor Application/Reconfirmation or Additional Details Questionnaire

### PERSONAL DETAILS

Name	Klauspeter Graffi	Title (Mr, Ms, Dr etc)	Mr.
Full address (including telephone and email)	TÜV Rheinland Industrie Service GmbH Vogelsanger Weg 6 40470 Düsseldorf  klauspeter.graffi@de.tuv.com Mobil 0049-1722639381		
Please indicate all ExCB(s) or ExTL(s) with which you are an employee or contract employee (ie peer assessor)	TÜV Rheinland Industrie Service GmbH		

<b>Availability</b> The availability of assessors is critical to the bodies being assessed and to the credibility of the Scheme. Your work circumstances, personal circumstances, or health issues that could affect travelling may influence this or your ability to conduct a demanding audit. Please make a realistic assessment of your situation as follows:	
Are you available to attend assessments anywhere in the world?	Yes
Prior to and after assessments will you have sufficient time to respond to issues related to assessments so they can be carried out and concluded in a timely manner?	Yes

<b>Language</b> The prime language of assessments is English. Hence good English skills, both written and verbal, are essential. Other languages may occasionally be used in addition. Please advise of your skills as follows:							
How would you rate your English?	Everyday language		Good	X	Fair		Poor
What other languages can you speak well?	German						

### TRAINING AND EXPERIENCE

<b>Auditor training on ISO/IEC 17065, ISO/IEC 17025 or ISO 9001</b> Clearly identify any lead assessor training				
Date		Training Provider	Course Title	Duration
Since 2012		Participation of several assessments as responsible person of TÜV Rheinland Industrie Service GmbH according ISO/IEC 17065, ISO/IEC 17025 or ISO 9001 performed by external Assessors from National Accreditation Body		

		<p>DAkkS, IECEx Scheme 02 and 05, Responsible Person from Ministry of Japan or other Bodies/Countries etc.</p> <p>Pre- and Post-work of the assessments.</p> <p>Mr. Klauspeter Graffi as Head of ExCB is responsible for preparing and maintaining of all relevant quality management documents for the ExCB and ExTL for the Business Field Ex-Protection for the Scheme 02 and Scheme 05 / ATEX Directive according ISO/IEC 17065, ISO/IEC 17025 or ISO 9001 and is familiar with these standards.</p>			
2017		Assessor training under IECEx			1 day
2018		Assessor training under IECEx			1 day

Employment or other experience for past 10 years relevant to Ex					
Dates (from/to)		Employer		Type of Business	Duties
2000 to 2011		TÜV Rheinland Industrie Service GmbH		Ex-Protection und ATEX and IECEx Equipment Scheme Ex-Protection und ATEX and IECEx Inspection Scheme ISO 9001 Audits Inspector for Audits according INMETRO Inspector for Audits according Korean Standard Different other German Standards like DIN EN	Senior Expert in Scheme 02 for Equipment Senior Expert in Scheme 02 Personnel Competencies Inspector according the IECEx Scheme and ATEX Directive 99/92/EG for inspection in field and chemical plants etc. according the IEC Standard 60079-14, 60079-17, 60079-19, 60079-10 Lead Auditor for ISO 9001 Lead Auditor for other standards INMETRO, Korea, DIN EN in Germany
2012 to 2020		TÜV Rheinland Industrie Service GmbH		Head of Certification Body for products (ExCB / IECEx-Scheme 02 and ExNB / ATEX 114) Head of Certification Body for Personnel Competencies according IECEx Scheme 05 Head of RTP under IECEx Trainer for Seminars Ex-Protection und ATEX and IECEx Equipment Scheme Ex-Protection und ATEX and IECEx Inspection Scheme ISO 9001 Audits Inspector for Audits according INMETRO Inspector for Audits according Korean Standard Different other German Standards like DIN EN	Senior Expert in Scheme 02 for Equipment Senior Expert in Scheme 02 Personnel Competencies Inspector according the IECEx Scheme and ATEX Directive 99/92/EG for inspection in field and chemical plants etc. according the IEC Standard 60079-14, 60079-17, 60079-19, 60079-10 Lead Auditor for ISO 9001 Lead Auditor for other standards INMETRO, Korea, DIN EN in Germany  Mr. Klauspeter Graffi as Head of ExCB is responsible for preparing and maintaining of all relevant quality management documents for the ExCB and ExTL for the Business Field Ex-Protection for the Scheme 02 and Scheme 05 / ATEX Directive according ISO/IEC 17065, ISO/IEC 17025 or ISO 9001 and is familiar with these standards.
		TÜV Rheinland Industrie Service GmbH		Member of ExPCC Member of different Working Groups WG2, WG3 and Task Force under IEC Scheme 05	

				Member of the PT-60079-44 Personnel Competencies Member of IECEx ExAG Member of different National Committees Member of WG 98/5 Member of Mirror German Group 966		

**IECEX experience for past 5 years**

IECEX meetings attended	IECEX Annual Meeting in Washington 2017, France 2018 and Dubai 2019 IECEX Operational Meetings in Harwarden 2017, Germany 2018, Singapore 2019 RTP Meeting in Amsterdam in 2019
Roles held in IECEx System/ Scheme	Head of Certification Body for products (ExCB / IECEx-Scheme 02 and ExNB / ATEX 114) Head of Certification Body for Personnel Competencies according IECEx Scheme 05 Head of RTP under IECEx
Experience with Systems / Schemes in own country	ATEX Directive 137 (99/92/EG) Inspection of plants and field inspection assemblies etc Betriebssicherheitsverordnung (Scheme of German Government) ATEX Directive 114 Conformity assessment equipment Ex protection
Other	DIN 14675 DIN EN 16763 Member of WG 98/5 Member of Mirror German Group 966 Member of Ex-Network Germany

<b>Assessment/audit experience</b>	<b>Lead Auditor</b>		<b>Auditor</b>		<b>Expert</b>
Number of external assessments/audits carried out in past 5 years	Over 100				
Number of assessments carried out for the IECEx System / Scheme as ExCB auditor for past 5 years	Over 100				
Number of assessments carried out for the IECEx System / Scheme as IECEx Assessor for past 5 years (for existing assessors only)					
Number of other external assessments/audits in past 5 years relevant to assessment of <b>Ex certification bodies, Ex testing laboratories or Ex repair facilities</b>	Participation of several assessments as responsible person of TÜV Rheinland Industrie Service GmbH according ISO/IEC 17065, ISO/IEC 17025 or ISO 9001				

	<p>performed by external Assessors from National Accreditation Body DAkkS, IECEx Scheme 02 and 05, Responsible Person from Ministry of Japan or other Bodies/Countries etc. Pre- and Post-work of the assessments.</p> <p>Mr. Klauspeter Graffi as Head of ExCB is responsible for preparing and maintaining of all relevant quality management documents for the ExCB and ExTL for the Business Field Ex-Protection for the Scheme 02 and Scheme 05 / ATEX Directive according ISO/IEC 17065, ISO/IEC 17025 or ISO 9001 and is familiar with these standards.</p>			
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*Please complete the attached Assessor Competency Table following in this document*

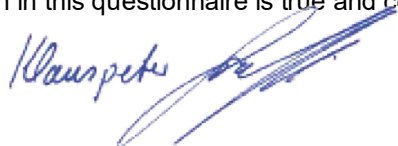
**Referees/references who may be contacted to ascertain personal attributes and management capabilities relevant to assessment of IECEx Certification Bodies (ExCBs) and Testing Laboratories (ExTLs) - (ISO 19011: 2011 Guidelines for auditing management systems - Clause 7)**

Name	Bodo Henk	Title (Mr, Ms, Dr etc)	Mr
Address (including telephone and email)	TÜV Rheinland Industrie Service GmbH Am Grauen Stein D - 51105 Cologne, Germany Bodo.henk@de.tuv.com		

Name		Title (Mr, Ms, Dr etc)	
Address (including telephone and email)			

If appointed or re-appointed as an IECEx assessor I will conduct my work to the requisite standard of integrity, competence, impartiality and confidentiality. I certify that the information given in this questionnaire is true and correct.

Signed: Klauspeter Graffi



Date: 2020-04-14

**Endorsed by IECEx Member Body**

On behalf of the German (country) member Body of the IECEx, I confirm that the details given in this questionnaire have been checked and found to be correct and has our support. This includes a check of the Assessor Competency Table and claimed experience/competency.

Signed: Gerhard Imgrund



Date: 2020-04-20

Name: Gerhard Imgrund Organisation: DE MB (DKE)

*NOTE: When applying, please provide a Word version of the application in addition to the signed PDF version.*

## Assessor Competency Table

Scheme/ body	Competency area		Self-assessed experience/competency level (see below for number)	Evidence, eg work experience; membership of relevant committees or working groups; or research
IECEX Certified Equipment Scheme – IECEX 02				
Ex CB	Quality systems		3	Member of ExAG, Working in this field since 2006
	IECEX QAR		3	Member of ExAG, Working in this field since 2006
ExCB/ ExTL	Ex d		3	Working in this field since 2006
	Ex i		2	Working in this field since 2006
	Ex p		3	Working in this field since 2006
	Ex e	Motors	3	Working in this field since 2006
		Luminaires	3	Working in this field since 2006
		Rest of equipment covered by standard	3	Working in this field since 2006
	Ex t		3	Working in this field since 2006
	Optical radiation		2	Working in this field since 2006
	Gas detectors		3	Member of WG 98/5 Member of Mirror German Group 966 Working in this field since 2006
	Non-electrical		3	Conformity Assessments according ATEX Directive for non-electrical equipment Working in this field since 2006
	Are you on ExMC WG15?		Y/N	No
IECEX Certified Service Facilities Scheme– IECEX 03				
ExCB	Ex Equipment Services			
	Are you on IECEX ExSFC?		Y/N	No
IECEX Certified Persons Scheme – IECEX 05				
ExCB	Ex Personnel Competence		3	Member ExPCC



			Member WG2 Member WG 3 Member WG PT IEC 60079-44
	Are you on IECEx ExPCC?	Y/N	Yes
RATING SCALE: 0 = little or none: 1 = some: 2 = moderate: 3 = high			

## Curriculum

### Personal data:

Name: Klauspeter Graffi  
Address: Im Beggendorfer Hof 23  
52531 Übach – Palenberg  
Germany  
  
Birth day: 17.04.1965  
Birth place: Aachen, Germany  
Nationality: German

### School Career:

1971 to 1975: Elementary education , Baesweiler, Germany  
1975 to 1984: High school, Baesweiler, Germany  
1984 to 1988: University, Aachen Germany

### Army

1988 to 1989 German Army

### Experience:

1990 to 31/3/2000: Engineering office in Cologne  
Planning of electrical installations in industrial,  
offices and public buildings

Since 1/4/2000 TÜV Industrie Services Düsseldorf  
Authorized inspector statelty recognized to German  
law  
Member of the notified body  
Member of the licensed supervisory board “fire- and  
explosion protection” according German law  
ATEX and IECEx Expert  
Lead auditor ISO 9001  
Lead auditor for ATEX and IECEx  
Minimum 400 factory inspection in according to ISO  
9001, ATEX, IECEx and Brazilian standard

Since 01/01/2012 Head of Certification Body  
(ExCB / IECEx-Scheme Equipment Scheme 02 and  
Personnel Competencies Scheme 05  
and ExNB / ATEX 95)  
Head of RTP under IECEx  
Trainer for Seminars  
Ex-Protection und ATEX and IECEx  
Equipment Scheme  
Ex-Protection und ATEX and IECEx  
Inspection Scheme  
ISO 9001 Audits

Inspector for Audits according INMETRO  
Inspector for Audits according Korean Standard  
Different other German Standards like DIN EN

Member of different national and international  
working groups and committees.

Member of ExPCC  
Member of different Working Groups WG2, WG3  
and Task Force under IECE Scheme 05  
Member of the PT-60079-44 Personnel  
Competencies  
Member of IECEx ExAG  
Member of different National Committees  
Member of WG 98/5  
Member of Mirror German Group 966

Cologne, 2020-04-17