ExMC/572/DV
October 2009

INTERNATIONAL ELECTROTECHNICAL COMMISSION

IEC SYSTEM FOR CERTIFICATION TO STANDARDS RELATING TO EQUIPMENT FOR USE IN EXPLOSIVE ATMOSPHERES (IECEx SYSTEM)

For Consideration by Members of the IECEx Management Committee, ExMC

Voting on Acceptance of ExCB Baseefa to issue IECEx Conformity Mark Licenses

Introductory Note

The new IECEx Conformity Mark Licensing System is now operating with the following Documents applying:

IECEx 04	IECEx Conformity Mark Licensing System - Regulations
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Ex/OD 022/V1	Operational Document - Rules and Procedures for the granting of Licenses to issue and use the IECEx Conformity Mark
Ex/OD 023/V1	Operational Document - Terms and Conditions for use of the IECEx Conformity Mark

Applications are now accepted from ExCBs seeking to become an IECEx Conformity Mark License issuing ExCB, in accordance with the above Regulations and Documents.

This document provides a report to ExMC Members concerning the application from Baseefa of United Kingdom to be accepted by ExMC as an IECEx Conformity Mark License issuing ExCB.

ExMC Members are therefore requested to consider this report and submit the attached voting form to the Secretariat as follows, by the closing date **Friday 21 November 2009.**

Address:	**Contact Details:**
SAI Global Building	**Tel: +61 2 8206 6940**
Level 7	**Fax: +61 2 8206 6272**
286 Sussex Street	**e-mail:** chris.agius@iecex.com
Sydney NSW 2000	**http://www.iecex.com**
Australia	

Voting Form

For the acceptance of ExCB Baseefa to issue IECEx Conformity Mark Licenses

☐ Yes**. I agree to the acceptance of ExCB Baseefa to issue IECEx Conformity Mark Licenses**

☐ No**. I do not agree to the acceptance of ExCB Baseefa to issue IECEx Conformity Mark Licenses, for the following reasons:**

_____

_____

_____

_____

_____

Signature: _____

Name: _____

Member Body: _____

Date: _____

Please complete and return by **Friday 21 November 2009** to:

Mr Chris Agius
IECEx Secretariat

Contact Details:
E-mail: chris.agius@iecex.com
Tel: +61 2 8206 6940
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Background

The IECEx Secretariat had received an application from Baseefa, United Kingdom, to become an IECEx Conformity Mark License issuing ExCB

This application was received by the IECEx Secretariat in accordance with IECEx 04 and OD 022.

In accordance with IECEx OD 022 Clauses 1.6 and 2.4, the Secretariat conducted a detailed review of the "ExCB" documentation supplied. This documentation along with updated documents arising from the Secretariat's Document review stage, was circulated to the IECEx Conformity Mark Committee, ExMarkCo for consideration by correspondence.

The consideration of the Baseefa application was successfully completed by ExMarkCo with ExMarkCo now in a position to recommend acceptance by ExMC, of Baseefa as an IECEx Conformity Mark License issuing ExCB.

In proposing ExMC acceptance, ExMarkCo include this report as a summary of the main items successfully reviewed by ExMarkCo, concerning the Baseefa application.

Action required of the ExMC

The ExMC are asked to approve the ExMarkCo recommendation of Acceptance of ExCB Baseefa to issue IECEx Conformity Mark Licenses.

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Observations and Findings

A full review of the Baseefa documentation according to the IECEx Requirements of Clauses 1.1 and 2.4 of OD 022 was carried out as follows:

Item 1.1 (of OD 022) ExCB Requirements *An ExCB seeking to make application for a license from IEC to issue IECEx Conformity Mark Licenses shall*;	**Result**
a) Have been accepted as an IECEx Certification Body (ExCB) in accordance with the IECEx Rules of Procedures IECEx 02 and supporting Operational Documents and Procedures	Yes, Baseefa is a current ExCB and operating continuously since first appointed in August 2004
b) Have current acceptance as an ExCB;	Yes

Item 1.1 (of OD 022) ExCB Requirements *An ExCB seeking to make application for a license from IEC to issue IECEx Conformity Mark Licenses shall*;	**Result**
c) Agree to abide by the IECEx Conformity Mark Regulations and Operational Procedures and decisions of the IECEx Management Committee	Yes, Baseefa have formally agreed to abide by all Rules and operational procedures
d) Nominates a senior officer who shall act on behalf of the ExCB in matters relating to the IEC License	Yes, the Senior officer has been nominated
e) Sign a License agreement	Agreed to sign once formal acceptance is Received
Item 2.4 (of OD022) Procedure for an ExCB issuing IECEx Conformity Mark Licenses	Yes, Baseefa has provided copies of their procedures to issue an IECEx Conformity Mark. These procedures were reviewed as part of the ExMarkCo assessment process and found to comply with IECEx requirements including all steps and stages detailed in Table 2 of OD 022. This includes incorporation of the IECEx Standard Terms and Conditions, OD 023 into the Baseefa requirements that will be placed on holders of an IECEx Conformity Mark License.

Baseefa, since being accepted as an ExCB in the IECEx Scheme, has produced a total of 1,761 CoCs and associated reports.

Recommendation of ExMarkCo Committee

That the ExMC approve the acceptance of Baseefa to issue IECEx Conformity Mark Licenses based on the following:

1. This application has been reviewed and endorsed by the IECEx ExMarkCo Committee.

2. Experience of staff at Baseefa is sufficient for the organisation to issue IECEx Conformity Mark Licenses. This can be shown in the application documentation.

3. The successful review of the Baseefa documentation according to OD 022.

***** End of Document *****