**SOFITEL DUBAI DOWNTOWN**

**Accommodation Reservation Form**

**10th - 16th May 2020**

**IECEx Operational Meetings, May 2020**

|  |  |
| --- | --- |
| **Sofitel Dubai Downtown Hotel** | **ID Reference for Room Block: 869211** |

**Guest Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title (Mr/Mrs/Ms):** | **Mr** | **Guest Name:** |  |
| **Sharer Name**  **(if there is any)** |  | | |
| **Company Name:** |  | | |
| **Address Details:** |  | | |
| **Telephone Number:** |  | | |
| **Email Address:** |  | | |

**Reservation Details**

|  |  |
| --- | --- |
| **Room Type:** | **Room Rate (per room/per night):** |
| **RUN OF HOUSE ROOMS (SINGLE)** | **AED 320 ++** |
| **RUN OF HOUSE ROOMS (DOUBLE)** | **AED 370 ++** |
| **VISA Request:** **YES** | **NO** |

**Please complete your arrival and departure details below:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Check-In**  **Date** | **Arrival Flights Details** | | | **Check-Out Date** | **Departure Flights Details** | | |
| **Airline** | **Flight Number** | **Arrival Time** | **Airline** | **Flight Number** | **Departure Time** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Airport Transfers**  **from Dubai airport (DXB) charged at**  **AED 290.00 per car per way** | Pick up | Drop off |
| **Airport Transfers**  **from Abu Dhabi airport charged at**  **AED 750.00 per car per way** | Pick up | Drop off |

**Reservation Terms and Conditions**

1. Room rates **exclusive of** 10% service charge and 10% municipality fees.
2. Breakfast is **included** in the above rate. Served at Les Cuisines restaurant
3. **Exclusive of AED 20 Tourism Dirham Fee per room per night**
4. **Inclusive of** complimentary WiFi internet access in guestrooms and meeting space
5. Any room nights reserved either side of the room block are to be quoted separately by the hotel, subject to availability.
6. Check-in: 15h00 – Check-out: 12h00 noon.
7. All arrivals and departures outside the times listed above will be charge at an agreed supplement at the time of booking and will be subject to availability at the hotel.

**CANCELLATION & ATTRITION POLICY**

* **Sofitel Reserves the right to apply cancellation and no show charges.**

**PLEASE KINDLY PROVIDE YOUR CREDIT CARD DETAILS IN ORDER TO GUARANTEE THE BOOKING**

I understand the terms and conditions of the reservation and cancellation/no-show and wish to guarantee the above reservation for the full number of nights as stated above.

I authorise for the credit card details below to be charged in the event of cancellation or no-show.

|  |  |  |  |
| --- | --- | --- | --- |
| **Card Holder Name:** |  | **Card Type:** |  |
| **Card Number:** |  | **Card Expiry Date:** |  |
| **Signature of Card Holder (required if sending by fax):** | |  | |

**PLEASE COMPLETE THE FORM AND EMAIL IT TO THE FOLLOWING EMAIL ADDRESSES:**

[**H7492-RE3@SOFITEL.COM**](mailto:H7492-RE3@SOFITEL.COM) **&** [**H7492-RE1@SOFITEL.COM**](mailto:H7492-RE1@SOFITEL.COM)

**Please Copy – H7492-SL14@sofitel.com**