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CAB/517/DL

2004-10-19

INTERNATIONAL ELECTROTECHNICAL COMMISSION

CONFORMITY ASSESSMENT BOARD (CAB)

Meeting 16, Seoul, 2004-10-19

SUBJECT

List of decisions taken at CAB meeting 16 held in Seoul on 2004-10-19

Decision 16/1 — *CAB agenda*

The CAB approves the revised draft agenda presented in CAB/488B/DA.

Decision 16/2 — *CABPUB documents*

The CAB notes that a number of CABPUB documents have been issued on the General Server and that there has been a positive response in commenting and voting by National Committees. However, the CAB observes that there appears to be some lack of knowledge and some confusion concerning the existence and purpose of these documents and requests the General Secretary to issue an Administrative Circular on the subject.

Decision 16/3 — *Affiliate Country Forum*

The CAB expresses its appreciation to Mr Jonathan Buck for his presentation on the Affiliate Country Forum on behalf of the Forum Leader, Mr Mesai Girma. The CAB reinforces its previous offer to provide assistance to the Forum and requests the Schemes to work together to produce a document on conformity assessment to assist Affiliate countries to better understand and make use of the IEC CA Schemes.

Decision 16/4 — *CAB elections*

The CAB notes that Mr Don Mader and Mr Jacques Muniesa will complete their second term of office at the end of 2004 and therefore are not eligible to stand for re-election to the CAB. The CAB expresses its appreciation for the outstanding contribution to its work made by both Mr Mader and Mr Muniesa.

Decision 16/5 — *Report of CAB WG 7, "Marks"*

The CAB considered the report of WG 7, *Marks*, and resolved that to assist in expediting finalization of a proposal for a Mark, attention should be concentrated on the development of a proposal for a Mark to be used by IECEx in connection with an ISO Type 5 scheme, while ensuring that it may be expanded to other Schemes if required by the market.

The CAB would like to be assured that the legal advice received fully takes into account the international applicability of the mark and the issues involving licencing, registration, liability and other risks in all relevant countries.

The CAB requests both WG 7 and the Chairman to ensure that the General Secretary is fully advised of the CAB's views on this issue. In addition, the CAB requests WG 7 to provide a written response to all the comments made by CAB members before and at the CAB meeting.

Decision 16/6 — CAB strategy implementation

Having considered the reports on implementation of the Strategy Plan (CAB/505/R and CAB/506/R), the CAB notes that most of the strategies have been implemented and are now part of the ongoing operations of the CAB and the Schemes. The CAB observes that further action is required to ensure that the services offered by the Schemes are effectively promoted to governments, regulators, industry and end users of products and for that purpose establishes a Working Group of CAB and Scheme representatives to identify the areas where promotion activity is most needed and the resources required. The group should take into account the development of the document decided upon for the use of Affiliate Countries (see Decision 16/3). The CAB appoints representatives of each of the Schemes, Mr Collis from AU (Convener), a representative from CA and the CAB Secretary as members of the WG.

Decision 16/7 — CAB Policy Statement CAB/20/SPS

In approving its Strategic Plan in June 2001 the CAB resolved that the Strategic Plan would replace the CAB Policy Statement, CAB/20/SPS; however, the CAB is of the view that there is value in the availability of a comprehensive document outlining the CAB's purpose and policy. The CAB requests the Chairman and Secretary to provide a revised version of the Policy Statement for consideration at the next CAB meeting.

Decision 16/8 — IECEE accounts for 2003

The CAB approves the IECEE 2003 accounts included in CAB/498/DV.

Decision 16/9 — IECEE budget for 2005

The CAB approves the proposed IECEE 2005 budget included in CAB/499/DV.

Decision 16/10 — Amendment to IECEE Basic Rules

Noting the approval of the IECEE CMC, the CAB approves the revised version of the IECEE Basic Rules, IECEE 01 - 8th Edition, as presented in CAB/501/DV.

Decision 16/11 — Appointment of IECEE Secretary

On the nomination of the IECEE CMC the CAB appoints Mr Pierre de Ruvo as Secretary of the IECEE for a five-year term commencing on 1 January 2005.

Decision 16/12 — IECEx accounts for 2003

The CAB approves the IECEx 2003 accounts included in CAB/492/DV.

Decision 16/13 — IECEx budget for 2005

The CAB approves the proposed IECEx 2005 budget included in CAB/491/DV, adjusted for increased membership income, as a preliminary budget and notes that the IECEx will submit a revised budget to the CAB for approval by correspondence early in 2005.

Decision 16/14 — Amendment to IECEx Basic Rules

Noting the approval of the IECEx CMC, the CAB approves the revised version of the IECEx Basic Rules, IECEx 01 – 2nd Edition, as presented in CAB/493/DV, with the change to the title to insert “relating to equipment for use”, a change to refer to IECEx 03 in the Foreword, and the addition of the word “IEC” before the word “Standards” in the first line of Clause 3.

Decision 16/15 — IECQ-CECC accounts for 2003

The CAB approves the IECQ-CECC 2003 accounts included in CAB/496/DV.

Decision 16/16 — IECQ-CECC budget for 2005

The CAB approves the proposed IECQ-CECC 2005 budget included in CAB/497/DV.

Decision 16/17 — Scheme reports

The CAB thanks each of the Scheme Chairmen for their very comprehensive reports on the activities of the Schemes over the past year. It notes with satisfaction the continuing growth in participants in both IECEE and IECEx and in the number of certificates issued, demonstrating the value which industry places on the services offered. The CAB commends the initiatives being taken by the IECQ-CECC to develop a Business Plan to improve the efficiency and effectiveness of its operations and to grow and expand the Scheme.

Decision 16/18 — Draft amendment to ISO/IEC 17025

The CAB requests that the CAB Secretary advise the ISO/CASCO Secretary and the ISO/CASCO WG 25 Convener of the IEC request to insert “conformity assessment schemes” into 1.4 of the draft amendment to ISO/IEC 17025. The clause would then read: “... *Laboratory customers, regulatory authorities, accreditation bodies and conformity assessment schemes may also use it in confirming or recognizing the competence of laboratories. ...*”.

Decision 16/19 — CASCO WG reports

The CAB expresses its appreciation to the CASCO WG Coordinators for their reports.

Decision 16/20 — CASCO WG Coordinators

The CAB notes the current IEC representation on CASCO Policy and Working Groups and confirms the appointment of Mr C. Agius as member and IEC Coordinator in the Regulators’ Interface Group, Mr G. Beer as member and IEC Coordinator in WG 23 and Mr D. Gray as the IEC representative on the IAF-ILAC-CASCO Joint Working Group.

Decision 16/21 — IEC/ILAC Memorandum of Understanding (MoU)

Noting the approval of the draft MoU, with minor amendment, by the ILAC General Assembly, the CAB approves the text of the IEC/ILAC Memorandum of Understanding contained in the attachment to CAB/489A/DV subject to the attached amendments. The CAB requests the General Secretary to sign the MoU on behalf of the IEC.

Amendments: In Clause 3, *Recognition*: delete “or accept” in line 2, and replace “Acceptance” with “Use” in line 4. In Clause 1, *Background*, line 4, insert “testing” between “common” and “laboratory”.

Decision 16/22 — Cooperation with IAF

The CAB acknowledges the desirability of establishing a cooperative relationship with IAF and agrees to the establishment of an IAF/CAB *ad hoc* group to explore potential areas for cooperation. The CAB invites each of the Schemes to nominate a “technical” representative to the *ad hoc* group and suggests they should try to meet with IAF representatives as soon as practicable.

Decision 16/23 — Future CAB meetings

The CAB notes that the next meeting will be held in Geneva on Monday 2005-06-06 and that the following meeting will be held in conjunction with the IEC General Meeting in Cape Town on Tuesday 2005-10-18.